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Pennsylvania
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Workforce Alliance

Re-entrant Resources

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Re-entrant Resource Guide Packet

What is the Re-entrant Resource Guide Packet?

This [Re-entrant Resource Guide Packet](#) includes resources, explanation of and connection to resources, and Internet links to assist as a returning citizen. These resources, in addition to your new commitment to live a law-abiding lifestyle, were created to help ease your transition back to your community and into society as a productive citizen.



Goal Worksheet

What is the Goal Worksheet?

The [Goal Worksheet](#) is a place to document your short-term and long-term employment goals in addition to your skills and strengths. Your short-term employment goals should provide you with a sustainable living wage in the "now." Your long-term goals should include a desired career path with an action plan designed to reach those goals. This may include education, training, and/or work experience.



Specific

-What will we accomplish?



Measurable

-How will we know when it's done?



Assignable

-Who is responsible for making it happen?



Realistic

-Can we do this?



Timebound

-When will this be accomplished?

Sample Narrative

What is the Sample Narrative?

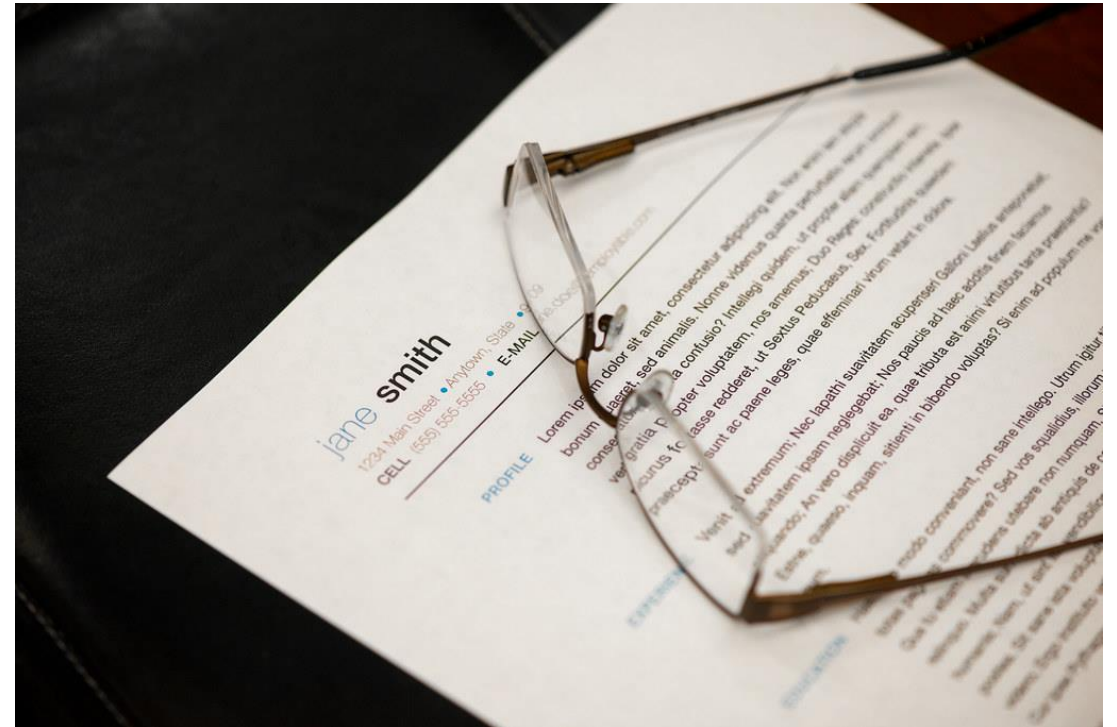
The [Sample Narrative](#) is an example of a cover letter which can be personalized and submitted with your resume when applying for a job. It will include a *brief* explanation of your incarceration, but more importantly will focus on what you learned from your error in judgement, the advantages of the services offered to you while incarcerated, and your plan to move forward. Positivity is key!



Sample Resume

What is the Sample Resume?

The [Sample Resume](#) showcases your skills, strengths, work experience, accomplishments, and education that can be personalized to describe and reflect your "best you". Choosing a resume format that does not highlight your gap in employment during incarceration, should be utilized. That gap will be briefly explained in your narrative and elaborated upon during your interview.



Common Questions for Returning Citizens

What are Common Questions for Returning Citizens?

The [Common Questions for Returning Citizens](#) are frequently asked questions posed by inmates and answered with Career Coach facilitated, appropriate answers and/or designated resources.



Selective Service Information

What is Selective Service Information?

Almost all men age 18-25 who are U.S. citizens or are immigrants living in the U.S. are **required** to be registered with the **Military [Selective Service](#)**. U.S. law calls for citizens to register within 30 days of turning 18 and immigrants to register within 30 days of arriving in the U.S. If incarcerated during the ages to register, there is information available to request exemption. This is mandatory, not only as law, but if interested in securing Federal dollars through the Workforce Innovation and Opportunity Act (WIOA) for training or certification in a high priority occupation.



<https://www.sss.gov>

American Job Center Finder

What is the American Job Center Finder?

The [American Job Center Finder](https://www.careeronestop.org/LocalHelp/AmericanJobCenters/find-american-job-centers.aspx), a collection of contact information for American Job Centers, is compiled and maintained by CareerOneStop and is searchable by city, state or zip code. Contacts contained include CareerLink® Offices, Employment and Workforce Development Agencies, and Trehab, Veteran Service, and One Stop Career Centers, and can be found at

<https://www.careeronestop.org/LocalHelp/AmericanJobCenters/find-american-job-centers.aspx>



The screenshot shows the CareerOneStop American Job Center Finder interface. It features a logo with a blue star and a red and white striped flag. Below the logo, the text reads "CareerOneStop American Job Center Finder". A paragraph of text states: "American Job Centers can help you look for work and offer job search workshops, free computer access, and more." Below this text is a search section titled "Location" with a text input field containing the placeholder "City, State, or ZIP code". At the bottom of the search section is a blue button with the text "Search" and a magnifying glass icon.

Partnered Services

- Various services are offered within your community and although the names may be different, the type of services offered would be similar including but not limited to:
 - Career Workshops
 - College/University/Continuing Education Assistance
 - Small Business Start-up & Entrepreneurship Services
 - Vocational Rehabilitation
 - Housing

For more information on connecting to these services please contact your local career services office.